

# THE RESEARCH EXCELLENCE FOR THE COLLEGE

2018-2019

## Judy (Judith) Hinton Research Fund (JHR)

**Goal:** To support undergraduate women veterans to travel to either international or domestic conferences and meetings to present their research, to visit a research/field site to conduct research, or to visit an expert in the field to learn a new technique/approach. Special preference will be given to students studying education or nursing.

**Application Due Date:** Funds will be available on a rolling basis as funds remain available

**Fund Description:** The undergraduate student must present their work through official channels at the meeting/conference (e.g., poster, oral presentation, contribution to an art exhibit) or learn new skills that will enhance their research at a new location, or gain critical data for their research at a distant location. All approaches should involve development of critical networking skills in the process of enhancing their research through travel opportunities.

**Student Engagement:** This fund serves to benefit undergraduate women veterans by supporting them to travel to present their research, to gain new skills, or to collect critical data.

### Specifics:

*Approximate Number of Awards:* To be determined

*Maximum Amount per award:* \$1,000 Domestic, or \$2,000 International

*Eligibility:* The principal investigator (PI) must be a faculty member or research staff member in the College (see Notes in the Overview, Section I) who submits the application on behalf of the undergraduate student in the College (i.e., one that they are mentoring or will mentor in research). **A statement must be made in the Application Form Part I for how the student's travel is directly relevant to the research of the supporting faculty/staff member (for tax purposes).**

*Application Requirements:*

- Application Form Part I (Part II is not required for this fund)
- Curriculum vitae or resume of the PI (maximum 4 pages)
- Budget plus Budget Justification
- Appendix A: Approvals for University Regulations for Research Projects
- **Special Requirements:** In the Project Summary, provide the name of the meeting/conference with information on the student presentation and/or the benefits to be gained by the student from the travel, including networking, learning a new skill, or gaining research experience.

**Timeline and Submission Information:**

An electronic version of the completed application is due to the College Dean's Office on a rolling basis at the following email address [college\\_rei@ku.edu](mailto:college_rei@ku.edu). Questions regarding the application process can be sent to Tabatha Gabay at [gabay@ku.edu](mailto:gabay@ku.edu).

Please use the following format for the email subject line and file(s) name:

REI2018-19\_lastname,firstinitial\_fundtype

Example: REI2018-19\_Doe,J\_FWI.pdf *(for a single pdf)*

— or —

REI2018-19\_Doe,J\_FWI.Application.pdf *(for multiple PDF files; label accordingly)*

REI2018-19\_Doe,J\_FWI.Budget.pdf

REI2018-19\_Doe,J\_FWI.CV.pdf

**Post-Award Follow-up:**

All funds for the 2018-2019 application process must be spent in full by December 31, 2019. Remaining funds will be returned to the College.

The Judy (Judith) Hinton Research Fund (JHR) requires a one-time progress report that describes the results of the grant/fellowship application (funded or rejected) when known with a description of future plans, or a description of the results of the funded conference/meeting, or outcomes of a presentation or research trip, or results of the funded research project (depending on the fund) within three months after completion.

Signing of the applicant forms indicates that the applicant agrees to submit these progress reports as stated, along with evidence of grant/fellowship submissions and reviews as described in the specific funds above.

**The Research Excellence Initiative in the College  
APPLICATION FORM  
2018-2019**

**PART 1: ALL APPLICANTS**

**General Information**

1. Principal Investigator (Last, First, MI): Click here to enter text.
2. Faculty Rank, Position, or Degree Sought: Click here to enter text.
3. Phone: Click here to enter text.                      Email: Click here to enter text.
4. Administrative Unit: (e.g., Center, Dept., Program, Major, or School): Click here to enter text.
5. Name of Advisor, Chairperson, or Supervisor: Click here to enter text.
6. Name(s) of Collaborators and Department and/or Institution (if any): Click here to enter text.
7. Project Title: Click here to enter text.
8. Fund Name: JHR-Judy (Judith) Hinton Research Fund  
  
***NOTE:** You may apply for more than one fund within a given year (including applying to multiple funds for the same project), but a separate application is needed for each fund and you must rank your preferences in the space below.*
9. Ranking of Funds for Consideration (Select from drop-down): Choose an item.

**Project or Travel Summary (1-page maximum)**

Summarize the research activities to be conducted that are relevant to the request for support (e.g., research proposal, reason for travel, description of scholarly work to be reviewed, student mentoring activities, objectives of a proposed conference, research being conducted during teaching release, etc.).

Include expected impact of the proposed work, the anticipated outcomes as they relate to the goals of the fund, the plan for student engagement, and the ways this work contributes to the strategic goals of the College (see the College Strategic Plan at <http://collegedean.ku.edu/strategicplan.>)

***NOTE:** Please consult information in the relevant fund description to be sure that you include all required information, including any "special requirements" within funds.*

10. Insert text below or attach document

**Key Words:** (Please choose words or phrases that describe your project; 10 maximum)

11. Click here to enter text.

**Timeline:** Timeline specifics (with dates) of measureable outcomes that include completion of scholarly products, funding applications, travel, and/or student involvement as applicable to the specific objectives of the fund.

12. Click here to enter text.

**Budget Justification:** Please add a brief (1-page maximum) Budget Narrative to accompany the attached Excel Budget Form (when required). See fund descriptions for requirements.

13. Insert text below or attach document

**Please also attach the following:**

- Curriculum Vitae/s or resume/s as required in the fund
- Budget (fill out only relevant parts of the Excel Budget Form)
- Appendix A: Approvals for University Regulations for Research Projects (if relevant)

\_\_\_\_\_

Signature of applicant

\_\_\_\_\_

Date

\_\_\_\_\_

Signature of chairperson (for faculty), advisor (for students),  
or supervisor (for staff) indicating approval of this application

\_\_\_\_\_

Date

## Appendix A

*Please attach the University Regulations for Research Projects Human Subjects Form. If the proposed study involves the use human subjects and/or experimental animals, the appropriate form MUST be filed for review with the Institutional Review Board (IRB) at the time of application. Applications without the accompanying required IRB protocol submission will not be evaluated.*

### Human Subjects/Recombinant DNA Compliance Form UNIVERSITY REGULATIONS FOR RESEARCH PROJECTS

Enclose approvals if applicable.

1. Human Subjects
  - a. Does this project involve human subjects (includes interviews, questionnaires, surveys and observations...)? **Yes** **No**
  - b. If Yes, have you applied for approval from the Human Research Protection Program (HRPP, 4-7429)? **Yes** **No**
  - c. Have you received approval? (If Yes, attach the approval) **Yes** **No**
  
2. Animal Research
  - a. Does the project involve animals? **Yes** **No**
  - b. If yes, have you applied for approval from the Animal Care Committee (4-5587)? **Yes** **No**
  - c. Have you received approval? (If Yes, attach the approval) **Yes** **No**
  
3. Radiation Safety
  - a. Does the project involve radiation sources (includes x-rays, radioisotopes etc...)? **Yes** **No**
  - b. If Yes, have you applied for approval from the Radiation Safety Committee (contact the Environment, Health & Safety Office, 4-4089)? **Yes** **No**
  - c. Have you received approval? (If Yes, attach the approval) **Yes** **No**
  
4. Kansas Ecological Reserves
  - a. Does the project involve the Kansas Ecological Reserves? **Yes** **No**
  - b. If Yes, have you applied for approval from the Director of the Kansas Biological Reserves (Ed Martinko, 4-7770)? **Yes** **No**
  - c. Have you received approval? (If Yes, attach the approval) **Yes** **No**
  
5. Biohazards
  - a. Does the project involve Recombinant DNA or other biohazardous materials? **Yes** **No**
  - b. If Yes, have you applied for approval from the Institutional Biosafety Committee (contact the Environment, Health & Safety Office, 4-4089)? **Yes** **No**
  - c. Have you received approval? (If Yes, attach the approval) **Yes** **No**

**Final approval of any allocation will be contingent upon compliance with the above University regulations.**