

PROPOSAL FOR CLARIFICATION OF A BUSINESS PROCESS FOR INCOMPLETES UNDER THE OLD POLICY, AS WELL AS OUTSTANDING STUDY ABROAD COURSEWORK:

Current business practice when granting undergraduate degrees in the College for students who have an outstanding Incomplete and/or outstanding study abroad credit is to calculate the outstanding work as grades of "F" to determine if, should the grades change post-degree award, the student's KU cumulate GPA would now be below the minimum required 2.00.

If, using this calculation, the GPA would still be above a 2.00, no further action is taken. However, if, using this calculation, the GPA would be below 2.00, the student is informed that the incomplete and/or study abroad coursework would need to be resolved before the degree can be granted.

College Advising & Student Services proposes that CUSA support the discontinuation of this internal business practice (likely vetted with CUSA when adopted in approximately 2009, in conjunction with the change to the University INC policy, but no records found), and disregard Incomplete grades issued prior to Fall 2009 when considering completion of degree requirements. We further propose that the internal business practice related to calculation of outstanding study abroad coursework also be discontinued.

We making this request in order to help facilitate the graduation of students in the College. Given that all incompletes that fall under this practice would have been issued prior to Fall 2009 (10 years ago) it is becoming increasingly difficult to locate any original conditions for completion of the incomplete and for students and instructors to work on a way for the student to resolve (provided the instructor is even still at KU).

It is also difficult to enforce the submission of any outstanding study abroad coursework as this is outside the College's jurisdiction.