

HIST 475: Professional Skills in History

Credit hours: 3

Catalog description

This course will introduce students to the fundamentals of planning and organizing job search strategies. Students will identify their professional interests, research specific careers, and prepare applications to positions or internships based on the skills, experience, and knowledge acquired in their History courses. The final project assignment will consist of preparing a digital portfolio that will include a cover letter, c.v., or resume, lists of specific positions or internships they could apply for, and a video of a mock professional interview.

Rationale

This course fulfills the BGS Career Preparation Requirement by preparing students of History for the workforce with a variety of intellectual tools and skills that include: • Building basic knowledge and skills in career preparation, entry, and development; • Discerning personal values and goals for students to make career choices; • Researching and searching relevant professional positions; • Acquiring strategies for successful interviewing to secure positions; and • Identifying forms of oral and written communication, interpersonal skills, responsibility, and ethics to succeed in the workforce.