

2020-2021 CGS Subcommittee Responsibilities

CGS Chair Responsibilities

- Reviews and approves agendas, minutes, and annual report
- Chairs CGS meetings
- Serves as CGS liaison to CAC, attending CAC meetings on behalf of CGS
- Does not serve on a sub-committee

Subcommittee Responsibilities

Each member of CGS, excluding the Chair, will serve on one of two subcommittees. Subcommittee preferences are requested from each member and accommodated whenever possible. However, disciplinary representation and committee experience are also considerations.

Please submit your subcommittee preferences to Rachel Schwien rschwien@ku.edu by Monday, August 31.

Program and Curricular Changes Subcommittee

COGA Liaisons - Rachel Schwien, Kristine Latta

- Meets via Zoom at 11:00 am on the first and third Thursdays of each month.
- Reviews and recommends to full committee on course change proposals
- May recommend editorial changes and emergency, one-semester curricular changes to full committee, without the necessity of CAC approval
- Reviews and recommends to full committee on program proposals for changes in degree/certificate requirements
- Reviews and provides recommendations to the full committee on proposals for new graduate degrees and concentrations, graduate certificate proposals, graduate certificate renewals

Policies and Student Petitions Subcommittee*

COGA Liaisons - Morgan Swartzlander (petitions) and Kristine Latta (awards)

- Reviews and responds to select student petitions seeking relief from College or Graduate Studies policies (primarily via Blackboard).
- **2020-2021 Only:** Reviews applications/nominations and selects awardees for the following awards: Outstanding Master's Thesis/Research Project (2 cycles), Allen S. Wilber Scholarship, and Byron A. Alexander and John C. Wright Graduate Mentor Awards.
- Reviews petitions via Blackboard. Zoom meetings include one introductory meeting to cover the petition process, and four award review meetings.

* For 2020-2021, the Dean has elected not to provide Dean's Charges to CGS. This responsibility is therefore removed from the Policies and Student Petition Subcommittee's responsibilities for this year only. In addition, this committee occasionally reviews proposed new policies or policy changes. However, no such work is expected this year.