

The University of Kansas  
College of Liberal Arts & Sciences  
**COMMITTEE ON GRADUATE STUDIES**

**AGENDA**

September 12, 2019, 11:15AM  
STRONG HALL – ROOM 210

- I. Welcome**
- II. Approval of the August 29, 2019 Minutes**
- III. Dean's Charges, Associate Dean Storkel**
- IV. Old Business**
- V. New Business**

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The University of Kansas  
College of Liberal Arts & Sciences  
**COMMITTEE ON GRADUATE STUDIES**

**MINUTES**

August 29, 2019, 11:15AM  
STRONG HALL – ROOM 210

Members Present: Nazli Avdan, David Brackett, Omar Gudino, Mary Jo Reiff, Emma Scioli, Jon Tunge, Margot Versteeg, David Weiss

Others in attendance: Kristine Latta (COGA), Rachel Schwien (COGA), Holly Storkel (*ex-officio*)

The meeting was called to order by Dr. Reiff at 11:16 a.m.

**Introductions and Welcome**

Dr. Reiff welcomed the new and returning members to the 2019-2020 CGS committee and self-introductions were made.

**Approval of the Minutes**

A motion was made and seconded to approve the May 9, 2019, minutes of the Committee on Graduate Studies. The motion was approved unanimously.

**Dean's Charges**

Presentation of the Dean's Charges to CGS was tabled until the next meeting.

**The CGS 2018-2019 Annual Report to CAC**

Dr. Reiff presented the 2018-2019 CGS Annual Report to CAC.

The Annual Report will be presented at the College Academic Council meeting on September 10, 2019.

**Subcommittee Organization & Responsibilities**

Dr. Latta provided a review of the subcommittees' responsibilities which were discussed by the membership. Members were asked to submit their subcommittee preferences. Subcommittee assignments will be made next week and members will be informed.

**2019-2020 Award Committees**

Dr. Latta shared that all CGS members will serve on an awards review committee. Members were asked to submit any award committee preferences. Committee assignments will be made next week and members will be informed.

**CGS Deadlines Calendar 2019-2020 & Subcommittee workflow**

Rachel Schwien provided an overview of the CGS Submission Deadlines Calendar (2019-2020) which is posted online on the governance website.

**New Business**

Dr. Latta shared that some departments will be submitting program changes to remain in compliance with HLC accreditation requirements. A motion was made to administratively approve all program change proposals that are exclusively to remain in compliance and are not substantive in nature. The motion was seconded and approved unanimously.

Dr. Latta shared that there is an opening for an International and Interdisciplinary faculty member on CGS and asked members to nominate colleagues to serve in this role.

There being no further business, the meeting was adjourned by Dr. Reiff at 11:42 a.m.  
Lunch was served in appreciation of the CGS members' service.

**Upcoming Meetings**

The next meetings of the CGS Subcommittees will be **Thursday, September 5, 2019.**

The next meeting of the Committee on Graduate Studies is **Thursday, September 12, 2019 11:15 a.m., 210 Strong Hall.**

*Respectfully submitted by Rachel Schwien, COGA*

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