

## Potential Changes to Curricular Review at CAC

**Background:** CAC expressed a desire to review fewer course and program change proposals in the consent agenda or to re-categorize proposals to easily identify those that contain a significant change.

In the April CAC meeting, members looked at three options, narrowing it down to two options for discussion in the May meeting, with a possible preference for the first option:

### Options

1. CAC delegates final approval for a predetermined set of course/program changes to CUSA and CGS.
2. CAC delegates final approval for a predetermined set of course/program changes to an “executive group.”

#### Option 1

- Course and program proposals would move through CGS/CUSA review as usual. A certain set of course/program changes, as determined in advance by CAC, would receive final approval at CGS/CUSA and would not appear on the CAC agenda.

| Pros   | Cons  |
|--|---|
| Shorter consent agenda at CAC  | Would not be able to see all course/program changes |
| At least two levels of faculty review for all course/program changes |   |
| Expedited approval process for particular types of changes           |   |

#### Option 2

- CAC would grant a group of staff and/or faculty, as designated by the Dean, the authority to provide “executive” approval of particular types of course/program changes, as determined in advance by CAC. These changes would not appear on CGS/CUSA or CAC agendas.

| Pros  | Cons   |
|---|--|
| Shorter consent agenda at CAC   | Would not be able to see all course/program changes        |
| Expedited approval process for particular types of changes            | No faculty committee review of particular types of changes |
| Fewer course/program proposals to review at every level of governance |  |

To encourage discussion of which types of curricular changes might be included in either of these options, CAC members asked to review the guidelines for determining “consent” items for CGS/CUSA subcommittees and full committees.

**Tier 1** – *these change types represent items on the consent agenda for CUSA/CGS subcommittee*

Course Deactivations

Change to course title

Change to course prerequisite

Change of element (LEC, SEM, etc)

Adding a new cross-listing to an existing course

Adding a new course to a group or list of electives in a program

Removing options from a group or list of electives in a program

**Tier 2** - *these change types represent items on the consent agenda for CUSA/CGS full committee*

Tier 1 changes

Changes to course number

Changes to credit hours

Change to grading basis

Adding a new stand-alone requirement to a program

Change to RSRS requirement

\*Changes to course description

\*Any change that effects total credit hours for a program

*\*These changes are on the consent agenda for CUSA, but not for CGS*

### **Possible scenarios:**

#### Option 1

- Tier 1 items are reviewed by CGS/CUSA only and do not appear on the CAC agenda.
- Tier 1 and Tier 2 items are reviewed by CGS/CUSA only and do not appear on the CAC agenda.

#### Option 2

- Tier 1 items (or a selection of Tier 1 and Tier 2 items) receive “executive” review and approval and do not appear on the CGS/CUSA or CAC agenda.

*\*If Option 1 is selected, it would be preferable to avoid selecting only certain items from Tier 1 and/or Tier 2 for exclusion from CAC review, as this would result in additional administrative work.*