

Committee on Evaluation of Chairs & Directors **(CECD) Report for 2018-2019**

- CECD committee members (2018-2019): Nyla Branscombe, Pamela Gordon, Jerel Hilding, Beth Innocenti, Craig Marshall, Christophe Royon, Linda Stone-Ferrier, Nick Syrett. Student members: Jillian Armstrong and Alexandria Darden
- The CECD met on Friday, October 5 to select a committee chair, discuss the chair evaluation process and assign primary and secondary reviewers for each individual under consideration. The committee selected Craig Marshall as chair.
- The CECD conducted a formal review of the 8 chairs and directors whose appointments would expire after the Spring 2019 semester and who had indicated to the Dean a desire to be considered for reappointment or, if stepping down, a desire for an exit review.
- An anonymous online questionnaire was made available separately to faculty, staff and graduate students in the chair's/director's units. The questionnaires were specifically tailored to the group completing them and also allowed for written comments. After the questionnaires' results were compiled, they were made available via Blackboard to the CECD. The CECD reviewed unsolicited letters from faculty and students regarding those up for review. In early December, the CECD met with individuals who responded positively to an invitation to address the committee regarding the performance of their chair/director.
- Based on the anonymous online questionnaires, the meetings with department representatives and a period of discussion among the CECD members, the CECD reported their findings and recommendations in writing to the Dean during early-February 2018.

Submitted by Amanda Burghart, executive assistant
2018-2019 CECD Committee
August 30, 2019