

## COLLEGE COMMITTEE ON APPOINTMENTS, PROMOTION, & TENURE (CCAPT) ANNUAL REPORT FOR 2018-2019

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### **Committee Members for 2018-2019:**

Dennis Christilles, Dietrich Earnhart, Vincent Francisco, Michael Krueger, Amy McNair, Alison Olcott (chair), Atanas Stefanov, Dave Tell, Luciano Tosta, Cornelis Vanderveen, Jie Zhang, Christopher Forth.

The 2018-2019 CCAPT met for an organizational meeting on October 24, 2018, at which time Associate Dean Ben Eggleston reviewed the P&T and PTTR processes.

### **Promotion & Tenure (P&T) – Fall 2018:**

The 2018-2019 pool of applicants for P&T consisted of 18 candidates for promotion from Assistant Professor to Associate Professor with tenure, 19 candidates from promotion from Associate Professor to Full Professor.

Units submitted their candidates' dossiers via flash drive to the College Dean's Office. Dossiers were then posted on a secure SharePoint site, accessible only by the CCAPT, the Associate Dean for Administrative Affairs, and the Dean. If candidates submitted supplemental information in hard copy, it was made available to CCAPT in the Dean's Office.

The CCAPT met November 17, 2018, to deliberate and vote on each application. At the meeting, the CCAPT was provided with the results of their initial review and rankings. During the meeting, CCAPT members discussed each case together and then each one voted on the merits of the application. If a committee member was in the same unit, they were recused from the discussion and vote. At this meeting, *Request for Information* cases were identified.

After CCAPT's deliberations and final vote on December 10, 2018, each candidate received the *Intermediate Review Evaluation Summary for Candidate*. Prior to the prescribed deadline, the Dean's Office provided the UCPT with candidate dossiers and the results of the CCAPT's evaluation.

### **Progress Toward Tenure Review (PTTR) – Spring 2019:**

The 2018-2019 pool of applicants for PTTR consisted of 17 candidates.

Units submitted their candidates' dossiers via flash drive to the College Dean's Office. Dossiers were then posted on a secure SharePoint site, accessible only by the CCAPT, the Associate Dean for Administrative Affairs, and the Dean. If candidates submitted supplemental information in hard copy, it was made available to CCAPT in the Dean's Office.

After the CCAPT deliberations on March 7, 2019, the committee provided feedback to the Dean regarding each candidates teaching, research, and services. This information was provided to the candidate via a letter from the Dean. Copies of these letters were provided to the Office of the Provost.

### **Appointments:**

2 candidates under consideration for appointment with tenure were reviewed by ad hoc sub-committees of the CCAPT.

The ad hoc sub-committees reviewed candidates' dossiers and presented their recommendations (including supporting evaluation and analysis) to the Dean regarding each candidate's qualifications for appointment with tenure.