

Committee on Evaluation of Chairs & Directors **(CECD) Report for 2017-2018**

- CECD committee members (2016-2017): ITamara Falicov, Pamela Gordon, Jerel Hilding, Craig Marshall, Mariya Omelicheva, Greg Rudnick, Ric Steele
- The CECD met on Thursday, November 16 to select a committee chair, discuss the chair evaluation process and assign primary and secondary reviewers for each individual under consideration. The committee selected Tamara Falicov as chair.
- The CECD conducted a formal review of the two department chairs whose appointments would expire after the Spring 2018 semester and who had indicated to the Dean a desire to be considered for reappointment or, if stepping down, a desire for an exit review.
- An anonymous online questionnaire was made available separately to faculty, staff and graduate students in the chair's/director's units. The questionnaires were specifically tailored to the group completing them and also allowed for written comments. After the questionnaires' results were compiled, they were made available via Blackboard to the CECD. The CECD reviewed unsolicited letters from faculty and students regarding those up for review. In early December, the CECD met with individuals who responded positively to an invitation to address the committee regarding the performance of their chair/director.
- Based on the anonymous online questionnaires, the meetings with department representatives and a period of discussion among the CECD members, the CECD reported their findings and recommendations in writing to the Dean during early-February 2018

Submitted by Amanda Burghart, executive assistant
2017-2018 CECD Committee
August 31, 2018