

**Committee Members for 2017-2018:**

Dennis Christilles, Omri Gillath\*, Forth, Holly Goerdel, Michael Krueger, Krysztof Kuczera\*\*, Amy McNair (chair), Ebenezer Obadare, Geraldo de Sousa\*\*\*, Atanas Stefanov\*\*\*\*, Antonio Luciano, and Cornelis van der Veen

\*Alternate for Dave Tell who applied for promotion during the 17-18 AY.

\*\*Alternate for Tim Jackson who applied for promotion during the 17-18 AY.

\*\*\*Alternate for Shawn Alexander who applied for promotion during the 17-18 AY.

\*\*\*\*Alternate for Yaozhong Hu, who resigned just prior to the start of the 17-18 AY.

The 2017-2018 CCAPT met for an organizational meeting on September 15, 2017, at which time Dean Carl Lejuez reviewed the P&T and PTTR process. The CCAPT selected Amy McNair as chair and Holly Goerdel as vice-chair.

**Promotion & Tenure (P&T) – Fall 2017:**

The 2017-2018 pool of applicants for P&T consisted of 25\* candidates for promotion from Assistant Professor to Associate Professor with tenure, 18 candidates from promotion from Associate Professor to Full Professor, and one candidate to senior specialist.

\*One candidate resigned from the University in December. 24 dossiers for promotion to associate professor with tenure were forwarded to the UCPT.

Units submitted their candidates' forms electronically to the College Dean's Office. All forms were posted on a secure Blackboard site, accessible only by the CCAPT, the Associate Dean for Administrative Affairs, and the Dean. If candidates submitted supplemental information in hard copy, it was made available to CCAPT in the Dean's Office.

The CCAPT met November 18, 2017, to deliberate and vote on each application. At the meeting, the CCAPT was provided with the results of their initial review and rankings. During the meeting, CCAPT members discussed each case together and then each one voted on the merits of the application. If a committee member was in the same unit, they were recused from the discussion and vote. At this meeting, *Request for Information* cases were identified.

After CCAPT's deliberations and final vote on December 7, 2017, each candidate received the *Intermediate Review Evaluation Summary for Candidate*. Prior to the prescribed deadline, the Dean's Office provided the UCPT with candidate dossiers and the results of the CCAPT's evaluation.

**Progress Toward Tenure Review: (PTTR) – Spring 2018:**

The 2017-2018 pool of applicants for PTTR consisted of 18\* candidates.

Units submitted their candidates' forms electronically to the College Dean's Office. All forms were posted on a secure Blackboard site, accessible only by the CCAPT, the Associate Dean for Administrative Affairs, and the Dean.

After the CCAPT deliberations on March 8, 2018, the committee provided feedback to the Dean regarding each candidates teaching, research, and services. This information was provided to the candidate via a letter from the Dean. Copies of these letters were provided to the Office of the Provost.

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\*During the deliberative meeting on March 8, it was discovered that one candidate's review should have been delayed a year due to a delay in the start date of his appointment. The Provost Office agreed and this review was moved to the spring 2019 semester.

**Appointments:**

11 candidates under consideration for appointment with tenure were reviewed by ad hoc sub-committees of the CCAPT.

The ad hoc sub-committees reviewed candidates' dossiers and presented their recommendations (including supporting evaluation and analysis) to the Dean regarding each candidate's qualifications for appointment with tenure.