

Committee Members for 2016-2017:

Shawn Alexander, Dennis Christilles, Chris Forth, Holly Goerdel, Yaozhong Hu, Shigeru Iwata, Tim Jackson, Matt Jacobson (vice-chair), Amy McNair (chair), Ebenezer Obadare, Cornelis van der Veen

The 2016-2017 CCAPT met for an organizational meeting on October 12, 2016, at which time Dean Carl Lejeuz reviewed the P&T and PTTR process. The CCAPT selected Amy McNair as chair and Matt Jacobson as vice-chair.

Promotion & Tenure (P&T) – Fall 2016:

The 2016-2017 pool of applicants for P&T consisted of 8 candidates for promotion from Assistant Professor to Associate Professor with tenure and 18 candidates from promotion from Associate Professor to Full Professor.

Units submitted their candidates' forms electronically to the College Dean's Office. All forms were posted on a secure Blackboard site, accessible only by the CCAPT and the Dean. If candidates submitted supplemental information in hard copy, it was made available to CCAPT in the Dean's Office.

The CCAPT met November 19, 2016, to deliberate and vote on each application. At the meeting, the CCAPT was provided with the results of their initial review and rankings. During the meeting, CCAPT members discussed each case together and then each one voted on the merits of the application. If a committee member was in the same unit, they were recused from the discussion and vote. At this meeting, *Request for Information* cases were identified.

After CCAPT's deliberations and final vote on December 8, 2016, each candidate received the *Intermediate Review Evaluation Summary for Candidate*. Prior to the prescribed deadline, the Dean's Office provided the UCPT with candidate dossiers and the results of the CCAPT's evaluation.

Progress Toward Tenure Review: (PTTR) – Spring 2017:

The 2016-2017 pool of applicants for PTTR consisted of 17 candidates.

Units submitted their candidates' forms electronically to the College Dean's Office. All forms were posted on a secure Blackboard site, accessible only by the CCAPT and the Dean.

After the CCAPT deliberations on March 3, 2017, the committee provided feedback to the Dean regarding each candidates teaching, research, and services. This information was provided to the candidate via a letter from the Dean. Copies of these letters were provided to the Office of the Provost.

Appointments:

Six (6) candidates under consideration for appointment with tenure were reviewed by ad hoc sub-committees of the CCAPT.

The ad hoc sub-committees reviewed candidates' dossiers and presented their recommendations (including supporting evaluation and analysis) to the Dean regarding each candidate's qualifications for appointment with tenure.