

***College of Liberal Arts & Sciences***  
College Academic Council  
***Minutes – September 12, 2017***

**Committee members in attendance:** Nancy Brady, Marie Grace Brown, John Hachmeister, Audrey Lamb, Jennifer Roberts, Antônio Simoes, Yan Bing Zhang

**Committee members absent:** Michael Baskett, Stephen Dickey, Daniel Reuman, Patrick Suzeau

**Others in attendance:** Mohamed El-Hodiri, Joseph Harrington, Kristine Latta, Karen Ledom, Carl Lejuez, Marshall Maude, David Mechem, Jim Mielke, Rachel Schwien

The meeting was called to order by Carl Lejuez at 4:03 PM.

**Minutes**

A motion was made and seconded to approve the May 9, 2017 minutes of the College Academic Council as written. The motion was approved **unanimously**.

**Consent Agenda**

A motion was made and seconded to approve the CGS & CUSA consent agenda. The motion was approved **unanimously**.

The consent agenda included the following:

- A. CUSA Curricular Changes for Approval
  - a. NEW COURSES: GEOG 586, TIB 301, TIB 302
  - b. COURSE CHANGES: BIOL 544, BIOL 546, CHIN 106, CHIN 251, CHIN 252, ENGL 400/LA&S 400, GIST 376/HIST 376, LWS 330, LWS 332, PHSX 213, PHSX 214
  - c. COURSE DEACTIVATIONS: BIOL 409
- B. CUSA Program Requirements for Approval
  - a. Change to Existing Major: Geology, BS  
Mathematics, BS
- C. CGS Curricular Changes for Approval
  - a. COURSE DEACTIVATIONS: ATMO 727, ATMO 825, ATMO 827, GEOG 806, GEOG 818, GEOG 958

**Report of the Committee on Graduate Studies (CGS)**

(David Mechem, 2016-2017 CGS Chair, reporting)

- A. Submission of the 2017-2018 CGS Annual Report

**Report of the Committee on Undergraduate Studies & Advising (CUSA)**

(Marshall Maude, 2017-2018 CUSA Chair, reporting)

- A. Submission of the 2016-2017 CUSA Annual Report

With the CUSA report serving as the motion, after a second to the motion was made and there was an opportunity for discussion, CAC voted **unanimously** to approve the following:

- BA Quantitative Literacy Requirement Policy Proposal

With the CUSA report serving as the motion, after a second to the motion was made and there was an opportunity for discussion, CAC voted **unanimously** to approve the following:

- BGS Degree Policy Proposal

With the CUSA report serving as the motion, after a second to the motion was made and there was an opportunity for discussion, CAC voted **unanimously** to approve the following:

- Time Limit to Degree Policy Proposal

With the CUSA report serving as the motion, after a second to the motion was made and there was an opportunity for discussion, CAC voted **unanimously** to approve the following:

- Change of School Policy Proposal

With the CUSA report serving as the motion, after a second to the motion was made and there was an opportunity for discussion, CAC voted **unanimously** to approve the following:

- BGS Career Prep Courses: GEOG 500

A motion was made to add the BGS Career Prep courses for Approval to the consent agenda for future CAC meetings. After a second to the motion was made and there was an opportunity for discussion, CAC voted **unanimously** to approve the motion.

### **Annual Standing Committee Reports**

Standing Committee 2016-2017 annual reports were received from CCAPT, CECD and CSL

### **Budget Update**

Dean Lejuez gave a brief overview of the CLAS budget for AY 2017-2018.

### **Overview of the goals for the College & Charge for CAC**

Dean Lejuez reported that the charge for CAC for 2017-2018 will be to review the following

- Family Friendly Policies and resources
- Accessibility and Gender Inclusivity

### **College Assembly By-Law Review**

CAC reviewed the comments received during the two week College Assembly review of the By-Laws.

A final version of the College Assembly By-Laws will be distributed to College Assembly members for a final two week review period and vote.

There being no further business, the meeting was adjourned at 5:01 PM

**Next regularly scheduled meeting of the CAC will be Tuesday, October 10, 2017, at 4:00 PM in 210 Strong Hall**